

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/22/2011		2. CONTRACT NO. (If any) EP-W-10-056		6. SHIP TO: a. NAME OF CONSIGNEE SRRPOD	
3. ORDER NO. 0045		4. REQUISITION/REFERENCE NO. PR-OSWER-11-00792			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency HQ Contract Service Center Mail Code: 3805R 1200 Pennsylvania Ave, NW	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20460	
7. TO: a. NAME OF CONTRACTOR ICF INCORPORATED, L.L.C.				f. SHIP VIA	
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 9300 LEE HIGHWAY				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY FAIRFAX		e. STATE VA	f. ZIP CODE 220316050		

9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE ORCR	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT Destination
<input type="checkbox"/> a. SMALL <input type="checkbox"/> d. WOMEN-OWNED <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> e. HUBZone <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> f. EMERGING SMALL BUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED					
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)
					16. DISCOUNT TERMS

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 072648579 The terms and conditions of Contract EP-W-10-056 are hereby incorporated by reference. Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$73,670.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center (D143-02) 109 TW Alexander Drive						\$73,670.00
c. CITY Durham		d. STATE NC	e. ZIP CODE 27711				17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Rayna Brown TITLE: CONTRACTING/ORDERING OFFICER
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

09/22/2011

EP-W-10-056

0045

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Services rendered under this task order are for non-severable services.</p> <p>This task order is being issued as time and materials.</p> <p>The task order ceiling for this order is \$73,670. Any expenditure above the ceiling amount by the contractor is at their own risk.</p> <p>TOPO: Gail Hansen Max Expire Date: 11/28/2012</p> <p>Admin Office: SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460</p> <p>Period of Performance: 09/22/2011 to 11/28/2012</p> <p>Updating the WAP Guidance</p> <p>Updating the WAP Guidance</p> <p>Accounting Info: 11-12-B-31P-301DA1C-2585-1131PDP014-00 1 BFY: 11 EFY: 12 Fund: B Budget Org: 31P Program (PRC): 301DA1C Budget (BOC): 2585 DCN - Line ID: 1131PDP014-001 Funding Flag: Partial Funded: \$73,670.00</p> <p>The obligated amount of award: \$73,670.00. The total for this award is shown in box 17(i).</p>				73,670.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$73,670.00

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OPTIONAL FORM 348 (Rev. 4/2006)
Prescribed by GSA FAR (48 CFR) 53.213(f)

Task Order Statement of Work Updating the WAP Guidance

BACKGROUND

The “*Waste Analysis at Facilities that Generate, Treat, Store and Dispose of Hazardous Waste: A Guidance Manual (PDF)*” (200 pp, 1.4MB) has been used to 1) determine whether waste analysis and Waste Analysis Plan (WAP) requirements apply to a RCRA Treatment, Storage and Disposal Facility (TSDF), 2) provide guidance on how to develop and implement a WAP suitable for a TSDF, and 3) assist federal and state permit writers in evaluating submitted WAPs and enforcement personnel in determining whether a facility is in compliance with their WAPs.

The guidance is from 1994 and hasn’t been updated since then. We are focusing on updating it now because of NEIC, State and Regional enforcement concerns such as inadequate sampling frequency and TSDF reliance on generator knowledge. The guidance is important for many RCRA programs, including permitting of TSDFs, RCRA corrective action, and PCB disposal.

The goals in updating the WAP guidance are to make it more useful for the regulated community by including more regulatory citations, providing more facility examples, and providing more detail on the Data Quality Objective (DQO) process. It’s also to make it more user-friendly and written in plain language, assuming we are dealing with inexperienced permit writers and applicants.

This work assignment will provide input for items listed in the following *draft* schedule:

WAP Guidance Schedule

Bi-monthly Work Group meetings	Sep 8 & 22, Oct 6 & 20, Nov 3 & 17, Dec 1 & 15
Initial draft; ORCR management review	January 31, 2012
Incorporate ORCR management comments	February 29, 2012
Brief ORCR Office Director	March 6, 2012
Final draft; ORCR management review	April 30, 2012
Incorporate ORCR management comments	May 30, 2012
Brief OSWER AA	June 13, 2012
Agency review	June 27, 2012
Incorporate Agency comments; Work group closure; Set up docket; Post on <u>RCRA Online</u> and EPA’s <u>Significant Guidance website</u>	August 27, 2012

TASKS

Task One: Work Group Meetings (Task Area 1 of Contract Level SOW)

Contractor shall participate in the bi-monthly Work Group meetings (September – December 2011) by taking minutes of each meeting. Meetings will be held mid-month and at the end of each month.

Task Two: Develop Initial and Final Drafts of WAP Guidance (Task Area 1 of Contract Level SOW)

Contractor shall create the initial and final drafts of the revised WAP guidance based on input from work group members and management. Anticipate at least 3 revisions to both the draft and final guidance. Contractor will also research the analytical methods, references and regulatory changes that have occurred since 1994 that should be included in the revised guidance. Contractor shall also research real world enforcement examples for inclusion in the guidance, as well as examples of sample WAPs for different waste management scenarios (e.g., commercial storage facilities, generators, off-site treatment, and landfills). Contractor shall also research example language for good and bad WAPs, and good and bad permits for inclusion in the guidance.

Task Three: Significant Guidance Regulatory Support (Task Area 2 of Contract Level SOW)

Contractor shall provide Significant Guidance regulatory support, including assisting with Work Group closure, incorporating comments from Agency review into a revised WAP guidance document. Anticipate at least 3 revisions to the revised WAP guidance.

DELIVERABLES AND SCHEDULE

Deliverable	Schedule
Work Group meeting minutes	Within 2 working days after work group meeting
Initial WAP guidance draft	Within 3 working days after Work Group comments on draft
Research analytical methods, references, regulatory changes, real world enforcement examples, sample WAPs, example language for good and bad WAPs and permits	Concurrent with the initial draft
Incorporate ORCR management comments	Within 2 working days after management comments on draft

Final WAP guidance	Within 3 working days after Work Group comments on draft
Incorporate ORCR management comments	Within 2 working days after management comments on draft
Work Group closure	Based on TD issued by TOCOR
Incorporate Agency comments/Work Group closure/Set up docket	Within 4 working days after Agency comments on draft
Submit to RCRA Online and Significant Guidance Websites	Within 4 days after incorporating Agency comments

PERIOD OF PERFORMANCE

The Period of performance for this order shall be from September 22, 2011, until November 28, 2012.

The following terms and conditions are requirements of this task order:

TECHNICAL DIRECTION

In accordance with EPAAR 1552.237-71–Technical Direction, the Task Order Contracting Officer's Representative (TOCOR) will provide Technical Direction during performance of this task order. Technical direction includes:

- (1) Instruction to the contractor that approves approaches, solutions, designs, or refinements; fills in details; completes the general description of work; shifts emphasis among work areas or tasks; and
- (2) Evaluation and acceptance of reports or other deliverables.

Technical Direction must be within the scope of the contract-level SOW. The TOCOR does not have the authority to issue Technical Direction which:

- (1) Requires additional work outside the scope of the contract or task order;
- (2) Constitutes a change as defined in the "Changes" clause;
- (3) Causes an increase or decrease in the estimated cost of the contract or task order;
- (4) Alters the period of performance of the contract or task order; or
- (5) Changes any of the other express terms or conditions of the contract or task order.

Technical Direction will be issued in writing by the TOCOR, or confirmed by the TOCOR in writing within five (5) calendar days after oral issuance.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6) SRRPOD	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. 9300 LEE HIGHWAY FAIRFAX VA 220316050		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-056 0045 10B. DATED (SEE ITEM 13) 09/22/2011	
CODE 072648579		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: By Mutual Agreement of the Parties
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

Task Order Title: Updating the WAP Guidance

The purpose of this bilateral modification is to extend the period of performance of this task order at no additional cost to the Government due to Government caused delays with reviewing the Waste Analysis Plan (WAP) guidance document.

The new end date for the period of performance shall be January 31, 2013.

All other terms and conditions remains unchanged and in full force and effect.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Rayna Brown	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-10-056/0045/001	PAGE	OF
		2	2

NAME OF OFFEROR OR CONTRACTOR
ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOPO: Gail Hansen Max Expire Date: 01/31/2013</p> <p>LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope</p> <p>Period Of Performance End Date changed from 28-NOV-12 to 31-JAN-13</p> <p>Maximum Potential Expiration Date changed to : 01/31/2013</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711 Period of Performance: 09/22/2011 to 01/31/2013</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OSWER-11-00792	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. 9300 LEE HIGHWAY FAIRFAX VA 220316050		(x)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 072648579		FACILITY CODE		9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-10-056 0045	
				10B. DATED (SEE ITEM 13) 09/22/2011	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Decrease: -\$518.48

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
x	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: By Mutual Agreement of the Parties
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

Task Order Title: Updating the WAP Guidance

The purpose of this bilateral modification is as follows:

- (1) to de-obligate \$518.48 using DCN No. 1131PDP014 and
- (2) to modify the obligation/funding ceiling.

The obligation/funding ceiling is hereby reduced by \$518.48, from \$73,670.00 to \$73,151.52, which the Contractor is not authorized to exceed. The Contractor exceeds this amount at its own risk. This task order is hereby incrementally funded.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Rayna Brown	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-10-056/0045/002	PAGE	OF
		2	2

NAME OF OFFEROR OR CONTRACTOR
ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>All other terms and conditions remains unchanged and in full force and effect. TOCOR: Gail Hansen Max Expire Date: 01/31/2013 LIST OF CHANGES: Reason for Modification : Funding Only Action</p> <p>Total Amount for this Modification: \$0.00 New Total Amount for this Version: \$73,670.00 New Total Amount for this Award: \$73,670.00 Obligated Amount for this Modification: -\$518.48 New Total Obligated Amount for this Award: \$73,151.52</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: -\$518.48</p> <p>CHANGES FOR ACCOUNTING CODE: 11-12-B-31P-301DA1C-2585---1131PDP014-001 Account code changed from 11-12-B-31P-301DA1C-2585-1131PDP014-001 to 11-12-B-31P-301DA1C-2585---1131PDP014-001 Percent changed from 92.0875 to 100 Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (D143-02) 109 TW Alexander Drive Durham NC 27711 FOB: Destination Period of Performance: 09/22/2011 to 01/31/2013</p> <p>Change Item 0001 to read as follows (amount shown is the total amount):</p> <p>Updating the WAP Guidance</p> <p>Updating the WAP Guidance</p> <p>Accounting Info: 11-12-B-31P-301DA1C-2585---1131PDP014-001 BFY: 11 EFY: 12 Fund: B Budget Org: 31P Program (PRC): 301DA1C Budget (BOC): 2585 DCN - Line ID: 1131PDP014-001 Funding Flag: Partial Funded: -\$518.48</p>				